

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

September 12, 2013

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:30 p.m. by Bill Langmaid. MEETING CALLED TO ORDER
- Board Present:** Bill Langmaid, Greg Kintz, Brett Costley, and Cari Levenseller by phone. BOARD PRESENT
Board Absent: Jim Krahm Tim Bamburg, and Ernie Smith BOARD ABSENT
Staff Present: Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Dawn Plews, Business Manager, Barb Carr, Administrative Assistant; Juliet Safier, VEA President; and Jan Dyer, Classified Staff. STAFF PRESENT
- Visitors present:** Scott Laird, Amy Cieloha, Shelley Hennessey, and Alexis Baska. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: Added 4.4 Transportation Report and 5.5 Surplus Soil Discussion AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** Amy Cieloha asked for updates on the Spencer Park Project. Dr. Cox will address this in his Superintendent's report. PUBLIC COMMENT
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
3.1 Minutes of 08/08/13 Regular Meeting, 08/20/13 Special Meeting, and the 08/29/13 Workshop. MINUTES APPROVED
- Brett Costley moved to approve the consent agenda as presented. Greg Kintz seconded the motion. Motion passed unanimously. CONSENT AGENDA APPROVED
- 4.0 REPORTS & DISCUSSION**
- 4.1 Building Reports:** BUILDING REPORTS
Middle/High School: Nate Underwood provided his monthly "Chalk Talk" article to the board. Mr. Underwood introduced two new staff members. Andrew Morrow who will be teaching band and music and Susanne Myers who will be teaching middle school special ed. and 7th grade Language Arts.
- Elementary Report:** Mr. Miller was not in attendance. There was nothing added to his written report.
- Alexis Baska, representing High School Leadership reported on the following STUDENT REPORT
- 1st week of school is underway. Students are adjusting to the new block schedule.
 - Volleyball team is currently undefeated
 - Football will host a team from Canada tomorrow night
 - Cheerleading is practicing for a competition and helping the Little Loggers Cheer Squad.
 - Cross Country is off to good start.
 - The Forestry Team is looking for additional members
 - Currently there are 19 foreign exchange students attending VHS.
 - Leadership will be fundraising for one of our elementary students who has cancer.
- 4.2 Financial Report:** Dawn Plews shared her report which includes 2 months of actuals, as well as projections for the year. She also provided a June ending report. She invited anyone to email her if there are questions. She is concerned about our enrollment numbers. There is quite a difference between our projected numbers and what our actual enrollment numbers are. FINANCIAL REPORT

She also expressed concern that the budgeted revenue from VEF to offset district loan payments is a larger amount than last year. This revenue amount is solely dependent on donations and that is always questionable.

- 4.2 **Maintenance Report.** The board reviewed Mark Brown's written report. The area for the swing set has been graded. Installation will hopefully occur within the next month. MAINTENANCE REPORT

Bill Langmaid shared the School Based Health Center slot distribution report. This report shows types of appointments and total encounters. The SBHC will have information available during the upcoming Open House and PTA Carnival. SBHC SLOT DISTRIBUTION REPORT SHARED.

- 4.3 **Transportation Report:** Shelley Hennessey, representing Curls' School Bus Services, provided the board with a recap of last year and an update to the start of school this year. TRANSPORTATION REPORT

Last year they had no accidents and there were 3 separate occasions where students were delayed either coming or going to school due to break downs.

This year they have a total of 5 large bus routes and 7 small bus routes. They have 10 drivers covering these routes as well as 3 substitute drivers and 2 drivers in training. According to Shelley they had a rough start of school this year and hope to work harder in getting information at next Spring's Kindergarten Round-Up. All busses are currently pushing the capacity limits.

5.0 INFORMATION & DISCUSSION

- 5.1 **Surplus Items:** Ken Cox reported that our technology department has identified items that are outdated and no longer being used. A list of items was provided for review. Included in the list were old TV's, VCR's monitors, computers, printers, scanners, and notebooks. SURPLUS ITEMS DISCUSSED

Dr. Cox also discussed the fact that there will more than likely be leftover soil that could be declared as surplus and sold. A discussion with a local hauler indicated that they couldn't take less than \$50 per load and a portion of each load sold could come to the district.

- 5.2 **OSBA Board of Directors Regional Member:** Greg Kintz indicated that he is seeking nomination to run again for the OSBA's regional director position. He feels his connection with OSBA has been beneficial to the district and he likes being involved from the local level to the state level. Bill Langmaid commented that it is an asset for Vernonia to have someone invested at all levels. OSBA REGIONAL MEMBER NOMINATION DISCUSSED

- 5.3 **Summer Meals Program Report:** Nic Welch reported on the success of the Summer Meals Program that wrapped up in August. Some highlights from his report included: SUMMER MEALS PROGRAM REVIEWED
- 2691 Student meals were served
 - 232 Snacks were served at the Library
 - 249 Adult meals were served
 - 150 Volunteer meals were served
 - 320 Volunteer hours were captured with 68.5 of those hours being done by VHS students. Nic felt certain there were more hours than what was captured. The youngest volunteer was 5 years old and worked 8 hours.

There is a national statistic that states 20% of kids in America don't have consistent help with food. The need for the summer meals program is high and the success of the program proves that. Nic thanked the School District for being the Summer Meals sponsor, Marie Knight for submitting the claims, Barb Carr for volunteer background checks and assistance, Cathy Meyer for her work as the site supervisor and cook, and the Grace Family Fellowship church for being the site host.

Cari Levenseller arrived at 7:17 p.m.

- 5.4 **Collaboration Grant Final Teacher Evaluation:** A draft of the teacher goal sheet was shared with the board. It follows State guidelines requiring teachers to have student learning objectives and goals. Later in September teachers will get the goal sheet and draft their own evaluation. The Collaboration Grant application has been submitted to the State. The District will hopefully hear back within two weeks. Dr. Cox felt we have a 90% chance to get the grant money but this will be the last year. TEACHER EVALUATION SHARED
- 5.5 **Surplus Soil:** Discussed in item 5.1. SURPLUS SOIL DISCUSSED
- 6.0 **ACTION ITEMS**
- 6.1 **Surplus Items:** Greg Kintz moved to declare the presented list of items as surplus as well as adding the soil to the list. Brett Costley seconded the motion. There was no discussion. Motion passed unanimously. SURPLUS LIST APPROVED
- 6.2 **OSBA Board of Directors Regional Member Nomination:** Brett Costley moved to nominate Greg Kintz for OSBA Board of Directors, Regional Member for position #14, North Coast Region. Cari Levenseller seconded the motion. Motion passed unanimously. KINTZ NOMINATED TO OSBA BOARD OF DIRECTORS
- 7.0 **SUPERINTENDENT REPORT:** SUPERINTENDENT REPORT
- Legislative Law update was shared
 - Dr. Cox recently testified in Portland at a US Senate Sub Committee on energy. Sen. Merkley is the chair of this committee and he invited Dr. Cox to give testimony on our project.
 - This Sat. the "Get Ready Vernonia" event sponsored by NW Natural Gas will be happening on the school site. The first 100 families will get an emergency preparedness kit.
 - OSBA Fall Regional meeting will be held on October 2nd at the NWRES.
 - The annual OSBA Convention is coming up in November. Please let Barb know tomorrow if you would like to go to so that hotel reservations and conference registrations can be made.
 - Spencer Park Update: the District is currently working with the Parks Committee addressing all their concerns regarding conditions of the soil. A representative from Pacific Sports Turf was asked by the City to look over the site. His recommendation is to put 4 inches of good top soil on the playfield. He also recommended not to use fabric as this can create a barrier that holds water.
- Other Issues:** Next month Oct 10th the board will have a workshop beginning at 4:30 to complete part two of the Met Group training. OTHER ISSUES.
- 8.0 **MEETING ADJOURNED** at 7:42 p.m. ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors


Board Chair


District Clerk